



# **Crediting and debiting building society accounts**

Service user's guide

## About this guide

This guide helps Bacs® service users address Direct Credit and Direct Debit payments to building society accounts with nonstandard account details.

To help service users, this guide also includes former building societies with nonstandard accounts.

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*Note: Changes to this year's entries are marked in blue text.*

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*Telephone calls to the service desk may be recorded for security or monitoring purposes.*

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## 1 Introduction

Many building societies and former building societies have accounts that use nonstandard account details. The information in this guide will help Bacs service users use those details to address Direct Credit and Direct Debit payments to those accounts.

This guide has been written with information provided by the relevant institutions. The institutions listed may accept Direct Credit and/or Direct Debit transactions for accounts not listed. For more information on any of the institutions, contact them directly.

Institutions not included in this guide may still accept Direct Credit and/or Direct Debit payments. Contact the institution for more information. The ISCD (industry sorting code directory) and the EISCD (extended industry sorting code directory) contain a complete list of sorting codes and the types of Bacs payments each sorting code accepts.

### Using this guide

The table below shows the destination details needed to address Direct Credit and Direct Debit payment instructions to an account via the Bacs service, and the field in the payment instruction that the information is used.

Details	Length	Field
Destination sorting code	6 numerals	Field 1
Destination account number	8 numerals	Field 2
Destination account name	18 characters (if it is longer than 18 characters it may be abbreviated by the originator)	Field 11

Some building society and former building society accounts do not have exclusive use of a sorting code and/or do not have 8-digit account numbers. Therefore, field 10, the user's reference, is often used to provide additional information to help receiving institutions apply Direct Credit payments. In Direct Debit records, field 10 must be used for the Direct Debit reference.

This guide describes what needs to be included in fields 1, 2 and, for Direct Credits, field 10 of the payment instruction sent for Bacs processing. Unless otherwise stated, field 11 should always contain the destination account name.

For each institution listed, tables give details of how to address Direct Credit and/or Direct Debit payments. The table below describes the information provided in this guide. This information should be used when creating your submission to Bacs.

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
The types of accounts the information is applicable to.	The destination sorting code. <i>Note: When the sorting code is used in a payment instruction, the hyphens must be omitted. For example, if the table says field 1 is 00-00-00 it must be entered into the payment instruction as 000000</i>	The destination account number. This must always be 8 digits and numeric. This may be the customer's own account number or a general account number for the building society. Where a listing shows an 8-digit number, this should be used in the payment instruction.	This column is only displayed for Direct Credit information. For Direct Debits, this must contain the Direct Debit reference number. Normally, field 10 is used when field 2 contains a general account number for the building society. This field is then used to identify the account holder. It will often be used for the customer's roll/account number.	This column is only displayed for Direct Credit information. This is the day in the three-day processing cycle that the funds will normally be applied to the customer's account.

Institutions are listed alphabetically in this guide starting on the next page. For a list of sorting codes included in this guide see section 3, page 50.

## 2 Institutions

### Alliance & Leicester

For further information on the details in this section use the following contacts:

- For Cashplus and Collection accounts: 0116 200 3844
- For Alliance & Leicester and Alliance accounts: 0870 900 1177

#### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Cashplus	72-58-26	Customer's 8-digit Cashplus reference number. <i>Note: This appears at the bottom of the customer's Cashplus card. The account number that starts 201 and also appears on the card, must not be used.</i>	Not required.	Day 3
Collection account	72-58-10	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's 11-digit account number.	Day 3
Alliance & Leicester and Alliance accounts	72-50-00 to 72-50-06 72-60-00 to 72-60-06 89-10-00 to 89-10-06 89-20-00 to 89-20-06 (See field 2 for more information)	The first digit of the customer's 9-digit account number must be used as the last digit of the sorting code in field 1. The remaining 8 digits should be entered in field 2. Eg For account number 123456789: • Field 1: 726001 • Field 2: 23456789	Not required.	Day 3

## Alliance & Leicester (continued)

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Cashplus	72-58-26	Customer's 8-digit Cashplus reference number. <i>Note: This appears at the bottom of the customer's Cashplus card. The account number that starts 201 and also appears on the card, must not be used.</i>
Alliance & Leicester and Alliance Accounts	72-50-00 to 72-50-06 72-56-11 to 72-56-16 72-60-00 to 72-60-06 72-66-11 to 72-66-16 89-16-11 to 89-16-16 89-26-11 to 89-26-16 (See field 2 for more information)	The first digit of the customer's account number must be used as the last digit of the sorting code in field 1. The remaining 8 digits should be entered in field 2. Eg For account number 123456789 • Field 1: 725611 • Field 2: 23456789



## Barnsley Building Society

For further information on the details in this section use the following contacts:

- Customer Services  
0800 923 0045

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	62-17-19	The first 8 digits of the customer's building society account number	Customer's 10-digit building society account number. Field 11 may be used as an alternative to field 10 if necessary	Day 3

## Bath Building Society

For further information on the details in this section contact:

- [Customer Support Department](#)  
01225 423 271

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	62-30-45	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's 8 digit roll number.	Day 3

## Birmingham Midshires

For further information on the details in this section contact:

- Banking Operations department  
01902 302 827

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	20-97-78	00968773	Customer's account number.	Day 3

## Bradford & Bingley

For further information on the details in this section contact:

- Customer Contact Centre  
0845 600 8885 (option 3)

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Accounts with sorting code 13-40-00	13-40-00	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's 12-character account number. It will be in the format: <ul style="list-style-type: none"> <li>• 3 numerals</li> <li>• 1 letter and space or 2 letters</li> <li>• 6 numerals</li> <li>• 1 letter.</li> </ul> Eg 123A 123456A or 123AB123456A	Day 3
Accounts with sorting code 13-40-12 to 13-40-17	13-40-12 to 13-40-17	Customer's 8-digit account number.	Customer's building society account number. This is a 14 character number made up of the: <ul style="list-style-type: none"> <li>• 6 digit sorting code; and</li> <li>• 8 digit account number.</li> </ul> Eg 13401212345678	Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction						
	Field 1	Field 2					
Timesaver account	13-41-21	Convert the customer's Timesaver account number into an 8 digit number. To do this:					
		<ul style="list-style-type: none"><li>• Omit the first 3 numerals and the following 2 letters</li><li>• Use the next 6 numerals</li><li>• Convert the final letter to a 2-digit number as follows and add it to the end of the 6 numerals:</li></ul>					
		A = 10	B = 09	C = 08	D = 07	E = 06	F=05
		G= 04	H = 03	J = 02	K = 01	N = 00	
		Eg For 123AB123456A use 12345610					

## Bristol & West Mortgages

For further information on the details in this section contact:

- 0117 943 2006

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	57-11-84	53731530	Customer's account number.	Day 4

## Britannia Building Society

For further information on the details in this section contact:

- Financial Operations department  
01538 391 063

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	57-13-27	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's 8 or 9 digit account number.	Day 3

## Cambridge Building Society

For further information on the details in this section contact:

- Cambridge Building Society's Bacs helpline  
[01223 727 753](tel:01223727753)

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	20-17-22	40338346	Customer's 10-digit account number. Alternatively, the customer's 10-digit account number can be put in field 11.	Day 3

## Chelsea Building Society

For further information on the details in this section contact:

- 0845 744 6622

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investor and mortgage accounts	08-60-72	Customer's 8 digit account number.	Customer's account name.	Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Capital, Classic and Chelsea Shares	08-60-72	Customer's 8 digit account number.

## Chelsea Building Society – Internet accounts

For further information on the details in this section contact:

- Financial Control  
0845 1 200 100

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	60-95-95	Customer's 8 digit account number.	Customer's 10-digit building society account number. Field 11 may be used as an alternative to field 10 if necessary	Day 3

## Cheltenham & Gloucester

For further information on the details in this section contact:

- Financial Control  
01452 372 372, extension 5568

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Mortgage accounts	30-00-00	00353019	Customer's 16 digit account number (including sub loan).	Day 3

## Chesham Building Society

For further information on the details in this section contact:

- 01494 776 256

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	40-17-12	90232009	Customer's 11-digit account number.	Day 3



## Cheshire Building Society

For further information on the details in this section contact:

- 01625 613 612

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	20-53-77	50244961	Customer's account number – 9 or 11 digits, please do not input any symbols into the number	Day 3
Mortgage account	20-53-77	80245038	Customer number (9 digits) plus sub ref, i.e. 900001 = sub 1 loan or for standard application across subs use 700001 e.g. 123456789700001	Day 3
Mortgage Redemption or large capital repayments/ endowment maturities	20-53-77	30245062	Customer number (9 Digits)	n/a

## Chorley & District Building Society

For further information on the details in this section contact:

- 01257 419 113

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	16-16-22	11758805	Customer's 10 digit roll number (the last digit may be an X).	Day 3
Mortgage account	16-16-22	11758805	Customer's 10 digit roll number (the last digit may be an X followed by a single number to indicate the loan part).	Day 3

## Coventry Building Society

For further information on the details in this section contact:

- [Payment and Card Services](#)

0845 766 5522

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Mortgage Credits	40-18-17	61172840	Customer's account number.	Day 3
Investment	40-63-01	Last 8 digits of customer's account number. Eg For 012345678 use 12345678		Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Callsave Money Manager and Branchsave Manager	40-63-01	Last 8 digits of customer's 9-digit account number. Eg For 012345678 use 12345678
Investment	40-63-01	Last 8 digits of customer's account number. Eg For 012345678 user 12345678

## Cumberland Building Society

For further information on the details in this section use the following contacts:

- 0845 601 8396

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment and Mortgage Credits accounts	16-52-21	Customer's 8-digit account number. (Mortgage Credits account numbers start with a 7.) <i>Note: If the customer quotes an 11-digit account number, contact Cumberland for the new 8-digit account number.</i>	Not required.	Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Current account, Cashcard Flexible Access and Flexible Access Accounts, <a href="#">Money Management</a>	16-52-21	Customer's 8-digit account number. If the customer quotes an 11-digit account number, contact Cumberland for the new 8-digit number that must be used.

## Darlington Building Society

For further information on the details in this section contact:

- Accounts department  
01325 366 366

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	40-19-03	40277061	Customer's 8-digit account number.	Day 3

## Derbyshire Building Society

For further information on the details in this section contact:

- 08456 004 005

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	57-00-55	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's account number (8 or 9 digits).	Day 3

## Dudley Building Society

For further information on the details in this section contact:

- 01384 231 414

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Mortgage and investment accounts	08-90-48	70715024	Customer's account number. Investments accounts will have a 9-digit number; mortgage accounts will have 6 or 9 digit numbers.	Day 3

## Dunfermline Building Society

For further information on the details in this section contact:

- Customer support  
01383 627 717

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Accounts with numbers starting 11 to 19	83-92-06	Customer's shortened account number: • Omit the first digit of the 9-digit account number (this will be a 1). <b>Eg 123456789 will be 23456789</b>	Not required.	Day 3
Investment accounts with numbers starting 20 and above. Also mortgage accounts	83-92-07	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's roll number.	Day 3

## Earl Shilton Building Society

For further information on the details in this section contact:

- 01455 844 422

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	60-11-06	13761536	Customer's 10 digit roll number (the last digit may be an X).	Day 3
Mortgage account	60-11-06	13761536	Customer's 10 digit roll number (the last digit may be an X).	Day 3



## Ecology Building Society

For further information on the details in this section contact:

- Savings manager  
01535 650 770

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	05-03-88	40417716	Customer's 10-digit roll number.	Day 3

## Furness Building Society

For further information on the details in this section contact:

- Accounts department  
01229 845 278  
01229 845 279

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account and Mortgage account	16-12-27	10091267	Customer's 9-digit roll number.	Day 3

## Harpenden Building Society

For further information on the details in this section contact:

- Accounts department  
01582 765 411

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	40-23-11	01246356	Customer's 10-digit roll number (the last digit may be an X).	Day 3
Mortgage account	40-23-11	41246259	Customer's 10-digit roll number (the last digit may be an X).	Day 3

## Hinckley & Rugby Building Society

For further information on the details in this section contact:

- Accounts department  
01455 894 005

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	40-24-19	81228218	Customer's 11-digit roll number.	Day 3

## Ipswich Building Society

For further information on the details in this section contact:

- Finance  
01473 278 614

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	23-44-48	00004000	Investor's 9-digit roll number.	Day 3

## Kent Reliance Building Society

For further information on the details in this section contact:

- Finance department  
01634 848 944

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	62-24-97	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's account number and add the first three letters of the customer's surname. The format (including the letters from the surname) will be: <ul style="list-style-type: none"> <li>• 2 letters, 7 numerals, 3 letters <b>AB1234567SMI</b></li> <li>• 3 letters, 7 numerals, 3 letters <b>ABC1234567SMI</b></li> </ul>	Day 3

## Leeds Building Society

For further information on the details in this section contact:

- 0113 225 7587

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment accounts (excluding cheque accounts)	40-27-15	12440040	Customer's 10-digit account number.	Day 3
Mortgage account	40-27-15	12440040	Customer's 10-digit mortgage account number.	Day 3
Premier Cheque Investment account	08-61-19	Customer's 8-digit account number.	Not required.	Day 3

## Leek United Building Society

For further information on the details in this section contact:

- Savings department  
01538 384 151

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	40-28-01	11012258	Customer's 11-digit account number. Do not include any formatting.	Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
All Instant Access and Notice Accounts	40-48-23	Customer's are allocated a separate 8-digit account number for Direct Debits. This should be used.

## Loughborough Building Society

For further information on the details in this section contact:

- Finance department  
[01509 631 962](tel:01509631962)

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment and mortgage accounts	30-00-80	01781004	Customer's 9-digit roll number.	Day 3

## Manchester Building Society

For further information on the details in this section contact:

- Finance department  
0161 833 8888

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment and mortgage accounts	08-90-00	70127065	Customer's 10-digit roll number.	Day 3

## Mansfield Building Society

For further information on the details in this section contact:

- Finance department  
01623 676 300

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	20-55-62	10613185	Customer's 8-digit roll number.	Day 3

## Market Harborough Building Society

For further information on the details in this section contact:

- [Savings department](#)  
[01858 412 250](#)

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	20-49-08	70608386	Customer's 11-digit roll number.	Day 3

## Marsden Building Society

For further information on the details in this section contact:

- Investment Administration

01282 440 516

01282 440 517

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	60-94-95	Last 8 digits of the customer's building society account number. If the customer provides a 10-digit account number ending in 01: <ul style="list-style-type: none"> <li>Omit the 2 digit prefix; and</li> <li>Omit the final 01.</li> </ul> Eg For 14-123456-10/01 use 12345610	Customer's 10-digit building society account number.	Day 3
Mortgage account	60-94-95	Customer's 8-digit account number.	Customer's 8-digit account number.	Day 3



## Melton Mowbray Building Society

For further information on the details in this section contact:

- Finance department  
01664 414 141

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	40-32-14	10572780	Customer's roll number and the first three characters of the customer's surname. The format (including the letters from the surname) will be: <ul style="list-style-type: none"> <li>• 3 letters</li> <li>• 7 numerals</li> <li>• 3 letters.</li> </ul> Eg ABC1234567SMI	Day 3

## Monmouthshire Building Society

For further information on the details in this section contact:

- Finance  
01633 844 444

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	40-34-27	10600717	Customer's 10-digit account number (the last digit may be an X).	Day 3
Mortgage account	40-34-27	10600717	Customer's 10-digit account number (the last digit may be an X followed by a single number to indicate the loan part).	Day 3

## National Counties Building Society

For further information on the details in this section contact:

- Finance department  
01372 845 324

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	40-20-24	90614629	Customer's 10-digit roll number (starting with 2).	Day 3
Mortgage account	40-20-24	90614629	Customer's 10-digit roll number (starting with 5).	Day 3

## Nationwide Building Society

For further information and general enquiries on payments data for Nationwide accounts contact:

- Wayne Ellis  
08457 30 20 10.

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
FlexAccount	07-01-16*	Customer's 8-digit account number. This is the FlexAccount number abbreviated to 8 digits: <ul style="list-style-type: none"> <li>• Omit the 4 figure prefix; and</li> <li>• Omit the lead digit of the account number (this is always a 6).</li> </ul> Eg For 0435/612345678 use 12345678	Not required.	Day 3
FlexAccount 2007	07-02-46	Customer's 8-digit account number.	Not required.	Day 3
Card accounts from the current range: CashBuilder Card, InvestDirect and Smart Accounts	07-00-30	Customer's 8-digit building society account number.	Not required.	Day 3
Card accounts from the 2007 range: CashBuilder Card, InvestDirect and Smart Accounts	07-10-40	Customer's 8-digit building society account number.	Not required.	Day 3
Mortgage accounts	07-00-94	44444445	Customer's mortgage account number.	Day 3
Passbook accounts from the current range: CashBuilder passbook is the most common	07-00-93	33333334	Customer's roll number (include the forward slashes) <sup>†</sup> . The possible formats are: <ul style="list-style-type: none"> <li>• 4 digits, forward slash, 8 digits: <b>1234/12345678</b></li> <li>• 4 digits, forward slash, 9 digits: <b>1234/123456789</b></li> </ul>	

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Older passbook based investment accounts (see the roll number formats in field 10 to identify these accounts)	07-00-93	33333334	Customer's roll number (include the hyphens) <sup>†</sup> . The possible formats are: <ul style="list-style-type: none"> <li>• 9 digits: 123456-123</li> <li>• 13 digits: 12-123456-12345</li> <li>• 14 digits: 123-1-12345678-12</li> </ul>	Day 3

\* Some customer's may quote the sorting code 07-44-56 from their cheque book or cash card. This will work but 07-01-16 covers all FlexAccounts and should be used.

† If it is not possible to quote the full investment account number in field 10, use field 11 and prefix the number with XX. Eg XX12-123456-12345

## Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
FlexAccount	07-01-16 or 07-44-56	Customer's 8-digit b/s account number. This is the FlexAccount number abbreviated to 8 digits: <ul style="list-style-type: none"> <li>• Omit the 4 figure prefix; and</li> <li>• Omit the lead digit of the account number (this is always a 6).</li> </ul> Eg For 0435/654258747 use 54258747

## Newbury Building Society

For further information on the details in this section contact:

- Head of Customer Services  
01635 555 700

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All account	62-28-74	Zero-filled: 00000000 <i>Note: Field 11 must not be left blank otherwise the payment instruction will be returned by Bacs. Field 11 should contain the customer's account name.</i>	Customer's 10-digit roll number.	Day 3

## Newcastle Building Society

For further information on the details in this section contact:

- Finance section  
[0191 244 2447](tel:01912442447)

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	23-59-54	00000008	Customer's roll number. This is 13 characters (without spaces). This is in the format: <ul style="list-style-type: none"> <li>• 3 alphanumeric</li> <li>• 7 numeric</li> <li>• 3 alphanumeric.</li> </ul> Eg abc1234567nov Or in the format of a 9-digit number Eg 987657321	Day 3

## Northern Rock

For further information on the details in this section contact:

- Finance department  
0191 285 7191

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Current account	08-60-64	Customer's account number.	Not required.	Day 3
Investment account	08-61-15	00000515	Customer's account number.	Day 3
Mortgage account	08-61-15	00000101	Customer's account number.	Day 3
Legal and General Direct Debit Collection	30-00-79	Customer's account number.	Not required.	Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Current account	08-60-64	Customer's account number.

## Norwich and Peterborough Building Society

For further information on the details in this section contact:

- Banking Services Manager (Peterborough):  
01733 372 372

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Gold Current Account and all investment accounts	08-60-81	Customer's account number.	Not required.	Day 3
Mortgage account	08-60-83	73807921	Customer's mortgage account number.	Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Gold Current Account	08-60-81	Customer's account number.

## Nottingham Building Society

For further information on the details in this section contact:

- Finance department  
0115 956 4413

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	60-80-09	96875364	Customer's 10-digit roll number, eg 1234567890 If the customer provides a roll number less than 10 digits, prefix with leading zeros. Eg For roll number 12345678 use 0012345678	Day 4

## Penrith Building Society

For further information on the details in this section contact:

- 01768 863 675

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	60-16-21	77173163	Customer's roll number in one of the following formats: <ul style="list-style-type: none"> <li>• 9 digits, X Eg 123456789X</li> <li>• 10 digits Eg 1234567890</li> </ul>	Day 3



## Portman Building Society

For further information on the details in this section use the following contacts:

- For queries on all Portman accounts  
01202 564 733

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All investment and cheque accounts	23-71-70	Customer's account number (abbreviated to the last 8 digits).	Not required.	Day 3

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Prestige Cheque and Treasurers Cheque account	23-71-70	Customer's account number (abbreviated to the last 8 digits).

## Principality Building Society

For further information on the details in this section contact:

- Group Finance Associate (Standing Orders)  
029 2077 3388

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	20-18-15	90653535	Customer's roll number.	Day 3

## Saffron Building Society

For further information on the details in this section contact:

- Customer services investment  
01799 522 211

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	20-74-05	00775991	Customer's 8-digit roll number. If the customer provides a 10-digit roll number ending in 01, the final 01 should be omitted. Eg For 12345678-01 use 12345678	Day 3

## Santander

For further information on the details in this section contact:

- Banking services help desk  
0870 6000 125

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Bank accounts, Basic, cash ISA, Direct Saver, e-Saver, Instant Plus and postal accounts	09-01-26 or 09-01-27	Customer's account number.	Not required.	Day 3
All passbook savings and investment accounts including Save As You Earn accounts	09-00-00	00050005	Customer's account number. Consists of a letter prefix (A, D, H, K, R, W or X); followed by 8 digits; then the first three letters of the customer's surname. Eg X12345678AAA	Day 3
Old mortgage account	09-05-00 to 09-05-99	Customer's mortgage account number.	Not required.	Day 3/4
ANMF mortgage account	09-00-85	20007437	Customer's mortgage account number.	Day 4

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Bank and Basic accounts	09-01-26 or 09-01-27	Customer's bank or Basic account number.

## Scarborough Building Society

For further information on the details in this section contact:

- Finance  
01723 368 155

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	40-40-22	40724971	Customer's 8-digit roll number.	Day 3

## Scottish Building Society

For further information on the details in this section contact:

- Investment Services Manager  
0131 313 7700

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	83-06-08	00255419	<p>Customer's account number. The possible formats are:</p> <ul style="list-style-type: none"> <li>• 4 digits, hyphen, 5 digits, hyphen, 1 digit 1234-12345-1</li> <li>• 4 digits, hyphen, 5 digits, hyphen, X 1234-12345-X</li> </ul> <p><i>Note: The hyphens do not have to be included.</i></p>	Day 3

## Skipton Building Society

For further information on the details in this section contact:

- Contact Centre  
0845 850 1700

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Mortgage and investment	20-78-42	70798924	Customer's 9-digit roll number. If the customer quotes an 8-digit roll number, prefix it with a leading zero. Eg For roll number 12345678, use 012345678	Day 4

## Stafford Railway Building Society

For further information on the details in this section contact:

- Jonathan Charlesworth  
01785 223 212

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	40-43-03	81645846	Customer's 13-digit roll number. This will be in the format: <ul style="list-style-type: none"> <li>• 3 letters</li> <li>• 7 numerals</li> <li>• 3 letters.</li> </ul> Eg ABC1234567XYZ	Day 4

## Swansea Building Society

For further information on the details in this section contact:

- Neil Rosser  
01792 483 700

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	30-95-46	01464485	Customer's 11-digit roll number.	Day 3

## Tipton & Coseley Building Society

For further information on the details in this section contact:

- 70 Owen Street, Tipton, West Midlands DY4 8HG  
0121 557 2551

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
Investment account	20-27-17	70885096	Customer's 8-digit roll number.	Day 4

## West Bromwich Building Society

For further information on the details in this section contact:

- 0845 330 0622

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	40-46-13	91066277	Customer's account number.	Day 3



## Yorkshire Building Society

For further information on the details in this section contact:

- Financial Control  
0845 1200 100

### Direct Credits

Account	Details to provide in the Bacs payment instruction			Funds normally applied
	Field 1	Field 2	Field 10	
All accounts	60-92-04	The first 8 digits of the customer's building society account number.	Customer's 10-digit building society account number. Field 11 may be used as an alternative to field 10 if necessary.	Day 3
All investment accounts (except Sharesave)	57-00-45			
Mortgage, Secured Loan & Sharesave accounts	62-23-37			

*Note: New instructions (for standing orders, salary payments etc) should be set up using sorting code 60-92-04.*

### Direct Debits

Account	Details to provide in the Bacs payment instruction	
	Field 1	Field 2
Cashkey	60-92-04	The first 8 digits of the customer's building society account number.

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